



DEALER NAME & ADDRESS	ACCOUNT NUMBER	SHIP DATE (OFFICE USE ONLY)	PARTS
	PURCHASE ORDER NUMBER	DATE RECEIVED	CAT
	ESTIMATE NUMBER	PLEASE ENCLOSE <input type="checkbox"/> EXTRA ORDER BLANKS <input type="checkbox"/> EXTRA ENVELOPES	SOURCE
	<input type="checkbox"/> NEW ORDER <input type="checkbox"/> EXACT REORDER <input type="checkbox"/> REORDER WITH CHANGES PREV. INV. # _____	CREDIT CARD INFORMATION <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover EXP. DATE _____ / _____ # _____	

PROOFS

PROOF REQUIRED

BLACK AND WHITE PROOF COLOR PROOF

PRESS PROOF (QUOTE REQUIRED)

FAX _____

EMAIL _____

MAIL _____

SPECIAL INSTRUCTIONS

MAINLINE

PLEASE INDICATE COLOR SEPARATIONS

ORDER INFORMATION

QUANTITY

ITEM NUMBER

STOCK

TYPESTYLE MATCH AS CLOSE AS POSSIBLE

MAINLINE _____

BODY COPY _____

ARTWORK (INDICATE POSITION)

STOCK LOGO # _____

ARTWORK WAS EMAILED FOLLOW SAMPLE / MOCK-UP

USE ARTWORK AS IS CONTACT FOR BETTER ARTWORK

TOUCH-UP IF POSSIBLE (WILL ADVISE OF CHARGE OVER \$15)

PRINTING PROCESS

FIRST COLOR/PROCESS THERMOGRAPHY FLAT

STANDARD PMS MULTICOLOR FOUR COLOR PROCESS

FOIL STAMPED OTHER _____

SECOND COLOR/PROCESS THERMOGRAPHY FLAT

STANDARD PMS MULTICOLOR FOUR COLOR PROCESS

FOIL STAMPED OTHER _____

THIRD COLOR/PROCESS THERMOGRAPHY FLAT

STANDARD PMS MULTICOLOR FOUR COLOR PROCESS

FOIL STAMPED OTHER _____

BACK COPY

STANDARD PMS MULTICOLOR FOUR COLOR PROCESS

CONSECUTIVE NUMBERING (STARTING NUMBER)

OFFICE USE

Type _____ Proof _____ Scan _____

Checker _____ Slitter _____ Printer _____

SHIPPING

SHIPPING METHOD (STANDARD IS GROUND SERVICE)

DROP SHIP ADDRESS (ADDITIONAL CHARGE)

OFFICE USE ONLY

ATTACH BILLING LABEL HERE